

Personal Property Managers .com

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SERVICE PROVIDER PROFILE & APPLICATION

Specialty/trade: _____

Company Name: _____

Owner's Name: _____

Full Address: _____

City: _____ State: _____ Zip Code: _____

Business telephone (day) _____ Mobile phone _____

Alternate phone _____ Fax _____

E-mail address & website _____

Contact for orders and/or service calls: _____

Phone # _____ E-mail: _____

Please complete the following:

1. Do you have liability insurance? Yes__No__ Coverage limits? _____
(please provide proof of insurance)

2. Does your profession require a trade/professional license? Yes____ No____
License #: _____ County: _____
Term: _____
(please include a copy of license with completed profile)

3. How many years of experience do you have in your industry? _____

4. How long has your company been in business? _____

5. What is the scope of the services you offer?

6. State your service area:

7. What guarantees/warranties do you provide for your work/service?

Length of guarantee/warranty?

8. What is your company's policy for handling unsatisfied customers?

9. Do you have any litigation pending against your company? Yes ___ No ___
Explain:

10. Are you a member of the Better Business Bureau of Pennsylvania or New Jersey
or your local municipality ? Yes ___ No ___
State complaint history (date, reason, result of complaint)

11. There are many reputable local providers of services in your trade/industry from
which to choose, please explain what sets you apart or makes you unique from
other similar service providers.

12. What, if any, trade/professional associations are you a member of (i.e., BAGI,
chambers of commerce, etc.)?

13. References: please include 4 recent clients/jobs, including phone # and/or e-
mail:

With this completed form please include:

- Copy of insurance declaration page
- Copy of bond (if applicable)
- Copy of license (if applicable)
- Business card, brochures and/or sell sheets
- Rate sheet or general pricing information

Fax to: 2315-489-8821

**or mail to: Personal Property Managers .com
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